



Green Delta Insurance Co. Ltd.

Green Delta AIMS Tower (6th floor)

51/52 Mohakhali C/A. Dhaka

Phone: 9851170 (PABX),

E-mail : info@green-delta.com ; Web : www.green-delta.com

Notice of the 33rd Annual General Meeting

Notice is hereby given that the **Thirty Third Annual General Meeting** of Green Delta Insurance Company Limited will be held at Trust Milonayaton, Bir Uttom Ziaur Rahman Road, Dhaka on Sunday, 31st March 2019 at 11.00 a.m. to transact the following business and adopt necessary resolutions:

AGENDA

1. To receive, consider and adopt the Financial Statements and the Report of Auditors thereon and the Report of the Board of Directors of the Company for the year ended 31st December 2018
2. To declare Dividend for the financial year ended 31st December 2018
3. To elect / re-elect Directors
4. To appoint Statutory Auditors for the year -2019 and fix their remuneration
5. To appoint Compliance Auditor as per Corporate Governance Code-2018 for the year-2019
6. Renew of the term of Managing Director
7. Miscellaneous, if any, with the permission of the Chair.

By Order of the Board


Syed Moimuddin Ahmed
Company Secretary

Registered Office
51-52, Mohakhali C/A Dhaka

March 11, 2019

Notes:

1. 04.03.2019 was scheduled as Record Date. The Shareholders whose name will appear on the Register of Members on the Record Date will be eligible to attend the meeting and vote thereat and qualify for dividend.
2. A Member entitled to attend and vote at general meeting is entitled to appoint a proxy to attend the meeting and vote thereat on his/her behalf. The proxy form duly completed, must be affixed with a revenue stamp of BDT 20/- and deposited at the registered office not later than 48 hours before the time of holding the meeting.
3. Members are requested to notify their changes of addresses, if any.
4. The Annual Report 2018 is available in the website of the Company www.green-delta.com
5. Admission to the hall will be only on production of the attendance slip sent with the notice.
6. Shareholders bearing BO IDs are requested to update their respective BO IDs with 12-Digit Taxpayer's Identification Number (e-TIN) and address through their Depository Participant (DP); and
7. Shareholders bearing Folio Numbers are requested to submit their 12 digits e-TIN certificate to the Share Department of the Company latest by 20 March 2019, failing which Income Tax at Source will be deducted from cash dividend @ 15% instead of 10% as per amended Income Tax Ordinance 1984 (Section 54)

PS: As per Bangladesh Securities and Exchange Commission's (BSEC) Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013," no benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the holders of equity securities" for attending the 33rd Annual General Meeting.